

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
September 13, 2010

The Saranac Village Council Regular Meeting was called to order by President Grieves at 7:00 p.m. at the Saranac Municipal Building, 10 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Grieves, Smith, Straubel, trustees – Darby, Hendrick, Klutman, Mackey, McClellan, Whorley; DPW Bowen
Guests: Patrick Duffy & Tutt Gorman from The Law Offices of Duff, Chadwick and Associates, P.C.

Motion was made by Mackey, supported by Darby, to approve the Regular Agenda. All yeas.

Public Comments

Patrick Duff & Tutt Gorman, from The Law Offices of Duff, Chadwick and Associates, P.C. introduced themselves and gave a brief presentation on the benefits of using Mediation Services to resolve business or personal disputes.

Motion was made by McClellan, supported by Klutman, to accept the minutes of the August 9, 2010 Regular Meeting. All yeas.

Motion was made by Hendrick, supported by McClellan, to approve the Treasurer's Report of August 31, 2010. All yeas.

Motion was made by Whorley, supported by Klutman, to approve the Accounts Payable of September 13, 2010 in the amount of \$112,675.42.

Roll call vote: yeas – Darby, Hendrick, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – none.

The Zoning Administrator's report was reviewed.

The Planning Commission did not meet.

Melissa Athmann of the Four Health Family Resource Center, Inc., which is located at 92 Bridge Street, Saranac, has requested that council pass a resolution recognizing her business as a nonprofit organization operating in the Village of Saranac. She is in the process of applying for a charitable gaming license, for the purpose of holding raffles. The State of Michigan requires a local governing body resolution, as part of the licensing application process. Athmann provided proof of her nonprofit status with the State of Michigan.

Motion was made by Klutman, supported by Darby, to adopt a Local Governing Body Resolution for Charitable Gaming License (see attached) which recognizes Four Health Family Resource Center, Inc., as a nonprofit organization operating in the Village of Saranac. All yeas.

Council reviewed a proposed "First Amendment to Fire Department Cooperative Agreement", which was prepared by Village Attorney, Jim Doezenia. The Amendment (see attached) allows for the Village President and the Township Supervisors to appoint a representative from their council/board, which may be themselves, to attend the Fire Board meetings.

Motion was made by Whorley, supported by McClellan to adopt the "First Amendment to Fire Department Cooperative Agreement", as presented. All yeas.

The Amendment will go before the Boston Township Board for approval, at their next regularly scheduled meeting.

Committee Reports

Personnel –No report.

Streets

Bowen spoke with Todd Richter regarding Mill Street restoration, specifically grass seed on certain lots. Water valves have been repaired.

Bowen presented council with a proposed notice regarding clearing and maintaining sidewalks in the business district. He is requesting council's approval to mail the notice to all downtown businesses. The notice references the village ordinance that requires property owners to clear all ice and snow from sidewalks within 24 hours from the time of accumulation. If property owners don't comply, they will be billed a minimum charge of 1 hour labor for each time village crews have to clear the sidewalk plus equipment rental and material (ice melt) cost. Council approved the notice with the addition of 2 a.m. to 6 a.m. parking regulations.

Motion was made by Mackey, supported by Klutman, to approve lettering for the door of the new snowplow truck in the amount of \$155.00 and the installation of a new FM radio in the truck in the amount of \$660.00.

Roll call vote: yeas – Darby, Hendrick, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – none.

Water & Sewer

Bowen explained that the additional charges for the sewer main relocation project on Main Street (at 107 Bridge Street), were due to incorrect blueprints from a 1987 Main Street project.

Motion was made by McClellan, supported by Mackey, to approve the request for change in contract price submitted by Contract Dewatering and approved by Fleis & VandenBrink Eng., for the Main Street Sanitary Sewer Relocation Project, in the amount of \$4,970.90.

Roll call vote: yeas – Darby, Hendrick, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – none.

The sludge removal project at the sewer lagoons will be completed this week.

The south sewer lagoon needed to be sprayed for duck weed at a cost of \$790.00 and will have to be retreated in 2-3 weeks at an additional cost.

Watermains east of Bridge Street will be flushed next week, and those on Bridge Street and the west side of town, the following week.

Budget – No report.

Parks

Mackey stated that the Parks Committee met at Scheid Park to discuss additional parking options.

The committee also discussed improving/replacing Scheid Park's playground equipment. The suggestion was made to survey village residents to determine if they would prefer additional parking or new playground equipment at this time. The committee could look into acquiring playground equipment quotes.

Bowen suggested taking bids on enclosing the storm drainage ditch on the west side of the park. Council concurred, as the project was allowed for in the 2010/2011 budget. Bids will be sought and will be presented at October's council meeting. Bowen stated that after the ditch is enclosed the area could be considered for additional parking.

Mackey inquired about the addition of concrete rip-rap to prevent water erosion of the trees along the walkway by the depot. Bowen stated that a large amount of concrete would be needed and engineering would be required, resulting in a costly project. Council's consensus was to put this project on hold for the time being.

Bowen stated that Scheid Park will be closed prior to Halloween, including the restrooms and drinking fountain.

Whorley stated that he is waiting to hear from Amway regarding the possible donation of used surveillance equipment that the village could use in the Nature Park and at the new Village Office.

Law Enforcement – No report.

Building & Grounds

Whorley stated that the new village office project is going well. Plumbing, mechanical and electrical have been approved and additional insulation is complete. A concern over placement of a particular door has been resolved. The bricks needed to be re-blended (the darker ones are being taken out), fixtures are on their way, glass should be here in 2 weeks, tile and carpets are in stock and drywall will be hung by the end of the week. The project is on track to be completed by October 31, 2010.

There was discussion on the addition of a garage door opener for the basement overhead door at the new village office.

Bowen requested that council consider hiring an outside source to clean the new offices on a weekly basis.

Public Comments – None.

Additional Business – None.

Meeting adjourned at 8:15 p.m.

Roberta Jo Smith, Clerk